

- I. **Gathering**
- II. **Call to Order and Obligation**
- III. **Invocation**
- IV. **Motions passed and corresponding items**
 - A. All motions from this session detailed in Appendix A
 - B. Images corresponding with all motions in Appendix B
- V. **Reports**
 - A. Chapters-see Appendix C
 - B. Committees-see Appendix D
 - C. Treasurer's report- Appendix E
- VI. **Old Business**
 - A. Budgets – Associate Adviser of Finance Gary Harvey gave an extensive presentation on the current financial position of the lodge along with past trends in membership and participation. This was followed by significant discussion by lodge members.”
- VII. **New Business**
 - A. Conclave shirt and patch design
 - B. Ceremonies Committee loan for Ottari ceremony ring
- VIII. Lodge chief's challenge for Conclave attendance- Sam Bystrek has challenged the lodge to get 90% of our goal for Conclave attendance. If we reach our goal Sam will attempt to obtain a boat, cut it in half, then Flex Tape it back together and take it for a lap around the lake
- IX. **Reminders**
 - A. Pay your dues
 - B. Register for Conclave
 - C. Bring function patch designs (excluding conclave patch design) to next meeting so they can be voted upon.
- X. **Minutes**
 - A. Lodge Staff Adviser-Chris Dempsey
“Thanks to everyone for working so hard on the budget. It is all really about membership. I want to challenge our chapters to encourage new members and get them involved. As we talk about the budget for our lodge, I believe we first budget for fun.
 - B. Lodge Adviser-Steve Adkins:
“Think out of the box. Let's not sacrifice fun or quality. We need to run where we can spend and have fun. I believe that that what we have done here today is awesome. Continue the hard work”
 - C. Lodge Chief-Sam Bystrek:
“This year I believe that we have a great chance of winning the Conclave Spirt award. Lately we have been outnumbered at conclave. The more people we bring to conclave the ore likely we will win the spirt award.”

Tutelo Lodge 161
Order of the Arrow, Boy Scouts of America
Lodge Executive Committee Meeting Minutes
Sunday, February 10, 2019
BRMC Service Center
Sam Bystrek, Lodge Chief, presiding



Appendix A: Motions passed

Motion: That Edward Blount's patch design is our patch for Conclave and needs to be modified to meet patch standards. (Images of patches voted upon can be found in Appendix B images 1 and 2.)

Unanimous Vote

Motion Carried

Motion: that Michael Kyle's shirt design will be our Conclave shirt and may be modified due to the price of shirt being higher than pre-order price unless they can find a way to get the shirt made cheaper than the pre-order price of \$15 (Image of shirt can be found in Appendix B image 3 and 4)

Unanimous vote

Motion carried

Motion: To loan the Ceremonies committee \$200 for the construction of a new ceremonies ring at Ottari. They have agreed to pay back the loan with a fundraiser that has not been decided upon yet.

Moved: Jacob Spires

Second: JD Castleman

Motion Carried

Appendix B- Images that Correspond to Motions in Appendix A

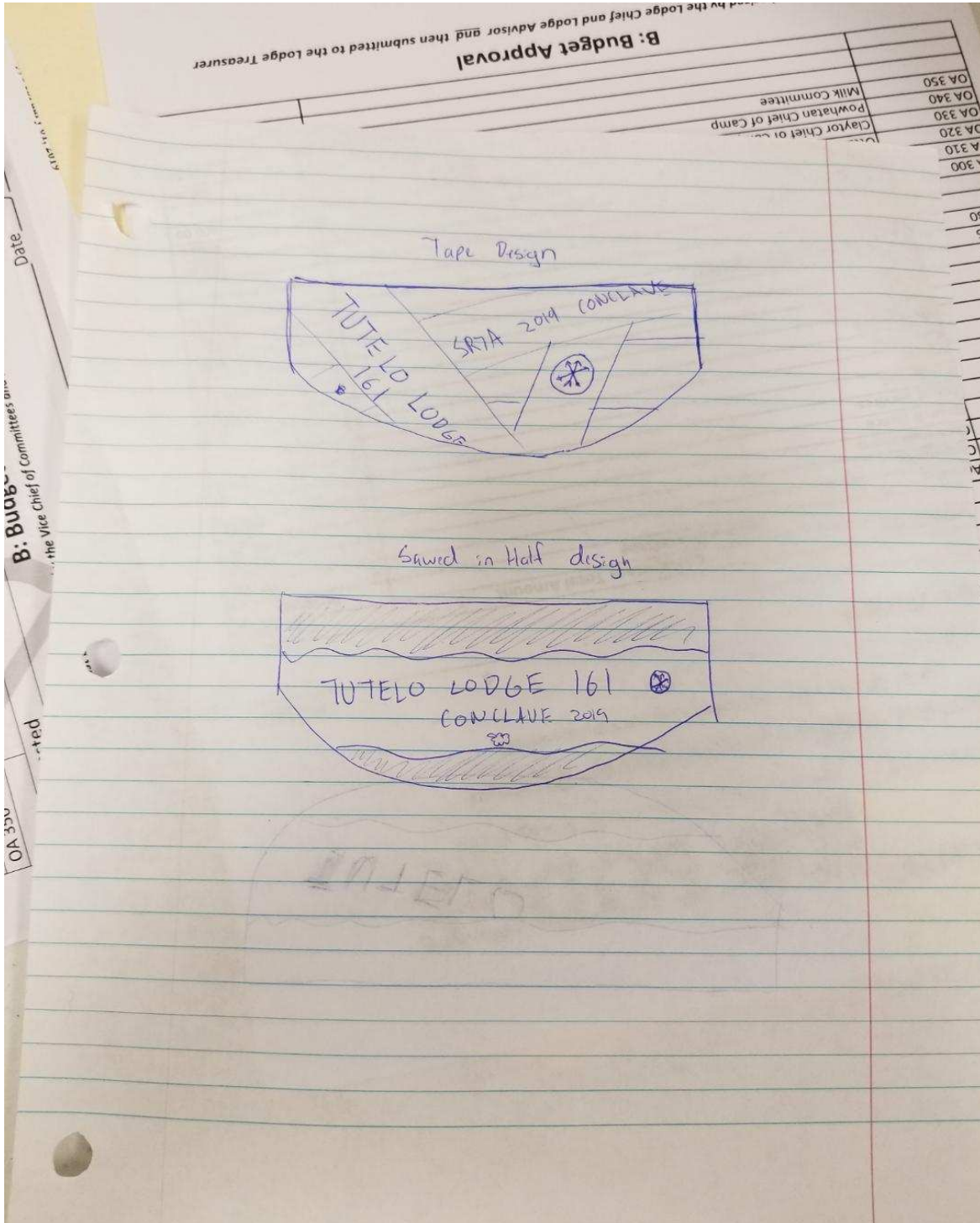


1. Edward Blount's Batch design before being modified to meet patch standards. Voted to be our conclave patch.

Tutelo Lodge 161
Order of the Arrow, Boy Scouts of America
Lodge Executive Committee Meeting Minutes
Sunday, February 10, 2019
BRMC Service Center
Sam Bystrek, Lodge Chief, presiding

TUTELO

LODGE



2. The second design that was voted upon to be our conclave patch. It did not become the conclave patch

Tutelo Lodge 161
Order of the Arrow, Boy Scouts of America
Lodge Executive Committee Meeting Minutes
Sunday, February 10, 2019
BRMC Service Center
Sam Bystrek, Lodge Chief, presiding

TUTELO LODGE



3. Proposed front of our Conclave shirt

Tutelo Lodge 161
Order of the Arrow, Boy Scouts of America
Lodge Executive Committee Meeting Minutes
Sunday, February 10, 2019
BRMC Service Center
Sam Bystrek, Lodge Chief, presiding

TUTELO LODGE



4. Proposed back of our Conclave shirt

Appendix C: Chapter Reports

Lappilennin:

The Lappilennin chapter has had a great start to the year. We have already scheduled troop elections so we can grow our membership. Our next meeting will be next Sunday at 3 o'clock in Sydndorsville

thank you,

Jackson Nicholson

Lappilennin Chapter Chief

Mingo:

Good afternoon the Mingo chapter has had a good and successful month. Last Sunday we had our first meeting of the year. We had pizza, played Golden Spigot games, and talked about a variety of topics. We will be running a station at the Great Valley District Klondike, and at the council's club camping weekend we will be running 2 stations. We also had election training and have started scheduling elections.

Thanks

Alex Powell

Moneton:

Tutelo Lodge 161

Order of the Arrow, Boy Scouts of America

Lodge Executive Committee Meeting Minutes

Sunday, February 10, 2019

BRMC Service Center

Sam Bystrek, Lodge Chief, presiding



Moneton had a successful beginning of the year brain storming ways to increase membership, communication, and be more involved in service. We also look to have a good turnout at conclave.

Regards,

Wil-Kip-Jo:

Wil-Kip-Jo Chapter has started the year off great. We are currently working on designing a new chapter shirt.

Josh Hart

Koo Koo Ku Hoo

Koo Koo Ku Hoo Chapter has only met one since the beginning of the year in January. We will meet again on February 14th starting at 7 PM at Heritage United Methodist Church. The church is located at 586 Leesville Rd. in Lynchburg Virginia.

Yours in Brotherhood,

Chris Brunsen

No report from Tuscarora

Appendix D: Committee Reports

Communications:

Communications have been busy making plans and strategizing for the new year. Thank you to everyone who turned in article for the Torchbearer, which is now available on the website and will soon be coming to your mailboxes.

Insta @ Tutelo lodge 161

Facebook @ tutelo lodge

Michael Kyle

Communications

Powhatan Chief of camp:

Being the chief of camp at Powhatan, I have submitted our budget and we are looking forward to a great year at camp.

Jackson Nicholson

Powhatan Chief of Camp

Drum and Dance:

Dance and Drum committee had a fantastic month. We had four youth committee members attend the Carolinas Indian seminar where they learned more about singing, beadwork and dance techniques. We will also be

Tutelo Lodge 161
Order of the Arrow, Boy Scouts of America
Lodge Executive Committee Meeting Minutes
Sunday, February 10, 2019
BRMC Service Center
Sam Bystrek, Lodge Chief, presiding



attending the Section 7B AIA Seminar February 22nd through the 24th. These events offer the opportunity to learn a lot about American Indian activities such as beadwork, dancing, singing, drumming, and various techniques to build your own regalia. We have completed our budget for 2019. Our main goal for 2019 is to build a drum for the lodge so we can have a drum team. Our second goal is to construct regalia for the lodge to make the dance team is accessible to everyone. We will be working on a set of northern traditional and a set of grass dancer regalia to start. If you have any questions for dancing drum committee contact Eric Covington at EricCovington2002@gmail.com or call at 540-200-9916

In Brotherhood W. W. W.

National Event Promotions:

The National Events and Promotions committee has had a great month planning new fundraisers for the NEP fund for NOAC and to send people to events like NLS. We are also coming very close to Conclave, and we really need the help of all you guys to make sure we have a good group going to participate and have a fun time at Conclave. Also, if you haven't signed up for Ceremonies Weekend and you are interested in attending, please sign up quickly, as the event is on the first weekend of April.

For all your Nationals events and promotions needs,

me, John Nimmo

Service:

Tutelo Lodge 161
Order of the Arrow, Boy Scouts of America
Lodge Executive Committee Meeting Minutes
Sunday, February 10, 2019
BRMC Service Center
Sam Bystrek, Lodge Chief, presiding



Good afternoon, the Service Committee has had an uneventful month, but we are gearing up for a busy 4-month stretch with the Spring Ordeal, Summer Ordeal, and cub camping weekend if you're going to help with cub camping just shoot the committee an email through the website, thanks.

www,

Alex Powell

Trading Post:

We have preorders from the Winter Banquet. If you haven't picked up yours yet, please do so. We will take more orders but will have to have 10 orders.

Andrew Harris

Activities:

The Activities Committee has begun preparations for Fall Fellowship. I want to encourage each committee and chapter to bring something to the Expo to show off how their year has been and to show everyone their hard work. I remind everyone to please fill out the activity survey for fall fellowship as quickly as possible. If you have any recommendations for activities committee returning any lodge event please come talk to me, email me the activities lodge email or put it in the activities survey.

Charles Abernathy, 2019 Tutelo lodge Activities Chairman

Tutelo Lodge 161
Order of the Arrow, Boy Scouts of America
Lodge Executive Committee Meeting Minutes
Sunday, February 10, 2019
BRMC Service Center
Sam Bystrek, Lodge Chief, presiding



Winter Banquet:

As usual the Winter Banquet committee hasn't really done much. If you have any pictures send to me at winterbanquet@tutelo161.org or upload under "member resources" on the lodge web site.

Jacob Slusser

Ceremonies:

We have been working hard to get things rolling this year. The biggest thing we have been working on so far is building a new ceremony ring at Ottari. I have been working with Micah, the Ottari Ranger, and the Service Committee to hopefully have it done for the Spring Ordeal. Also, we have a work day this Saturday, February 14th, to clear some trees that fell in the Brotherhood Ring if you can it and would be willing to help, please see me after the meeting or shoot me an email.

Will Harless

Ceremonies Chair

Milk Committee Liaison:

Hampton couldn't be here today, but boy is the Milk Committee excited for Conclave. The MC is taking responsibility for Tutelo's contribution to the Conclave Feast, and we're bringing ice cream. We've got a couple plans for that, were trying to order from US Foods. There's been conversation to establish ice cream cards as giveaways.

Edward Blount

No reports from Elangomat, Inductions, History, Vigil Selections, and Membership Committees.

Tutelo Lodge 161
 Order of the Arrow, Boy Scouts of America
Lodge Executive Committee Meeting Minutes
 Sunday, February 10, 2019
 BRMC Service Center
 Sam Bystrek, Lodge Chief, presiding



Appendix E: Treasurer's Report

The Treasurer and his Adviser have asked that each committee revise their budget and try to cut it by at least 10%. He also presented the lodge's annual budget and his report (both of which can be found below).

TUTELO LODGE
 Order of the Arrow Blue Ridge Mountains Council 599, Roanoke Virginia

Tutelo Lodge Accounts Summary

Date: February 10, 2019

Account #	Account	Previous Month's Amount	Current Amount
OA	OA/Tutelo Lodge General Operations	\$19,400.28	\$16,669.83
OA	OA/Tutelo Lodge Chapter	\$2,941.87	\$2,941.87
OA	OA/Tutelo Lodge Savings	\$0	\$0
OA	OA/Tutelo Lodge Special Projects	\$0	\$0
Total			\$19,611.70

B: Approval
Must be ultimately authorized by the Vice Chief of Chapters and Approved by the Executive Committee

Approved by _____ Date ____/____/____
Vice Chief of Chapters' Signature

Approved by _____ Date ____/____/____
Lodge Treasurer's Signature or Lodge Chief's if Treasure is not available

C: For Finance Committee Use Only

Processed by *Benny E. Hanning* Date 02/10/19
Associate Lodge Advisor of Finance's Signature

TUTELO LODGE

Order of the Arrow Blue Ridge Mountains Council 599, Roanoke Virginia

Annual Tutelo Lodge's Budget

These are estimated revenues from Lodge Operations

Date: 10-Feb-19

Total Lodge Budget- Revenues \$ 33,800.00

Lodge (General)		Lodge Total Amount:					\$ 33,800.00
Account #	Lodge	Description					Lodge Amount
OA	Membership Dues	Annual Fee	\$15.00	Members	550	\$ 8,250.00	
OA	Function Attendees						
	EC: EC Retreat	EC Retreat	Fee	\$0.00	Partisipants	50	\$ 50.00
	SPO: Spring Ordeal	SPO- Can	Fee	\$60.00	Partisipants	30	\$ 1,800.00
	SMO: Summer Ordeal	SPO- MEM	Fee	\$15.00	Partisipants	90	\$ 1,350.00
	FO: Fall Fellowship	SMO- Can	Fee	\$60.00	Partisipants	30	\$ 1,800.00
	FF: Fall Function	SMO- MEM	Fee	\$15.00	Partisipants	90	\$ 1,350.00
	FF: Fall Fellowship	FO- Can	Fee	\$60.00	Partisipants	75	\$ 4,500.00
	WB: Winter Banquet	FO- MEM	Fee	\$15.00	Partisipants	150	\$ 2,250.00
		FF- MEM	Fee	\$15.00	Partisipants	200	\$ 3,000.00
		WB- MEM	Fee	\$25.00	Partisipants	140	\$ 3,500.00
		Annual Total Function Partisipants				855	
OA	Trading Post Retail Sales	Cost	\$5,000.00	plus 20%	\$1,000.00		\$6,000.00

B: Budget Approval

Budget must be authorized by the Lodge Chief and Lodge Advisor and then submitted to the Lodge Treasurer

Approved by _____ Date: _____
Lodge Chief's Signature

Approved by _____ Date: _____
Lodge Advisor's Signature