



Tutelo Lodge 161
Order of the Arrow, Boy Scouts of America
Lodge Executive Committee Meeting Minutes
March 12, 2016
Camp Powhatan, Blue Ridge Scout Reservation
Carter S. Elliott IV, Lodge Chief, presiding



- I. Gathering
- II. Call to Order and Obligation
- III. Invocation
- IV. Approval of the Consent Agenda and February Meeting Minutes
- V. Reports
 - A. Chapters-see Appendix B
 - B. Committees-see Appendix C
 - C. Treasurer's Report-see Appendix D
- VI. Old Business
 - A. Conclave Sports Team Captains
 1. 2016 Conclave will feature competitions in: ultimate frisbee, tug-o-war, volleyball, lodgeball (dodgeball), and long-distance running
 2. Youth interested in being a captain of one of these teams should contact Carter Elliott at cartersmithelliottiv@gmail.com
- VII. New Business
 - A. Conclave Work Day Recap
 1. The Service Committee stated that the work day was very productive; the Lodge is on track to complete the projects by April 16
 - B. Committee Budget for 2016 (see Appendix E)
 - C. Participation Award
 1. Youth Participation Award
 - a. See Appendix F for requirements
 - b. Participants must check in before noon on Saturday
 - c. There will be a three-year cap on the number of times that an Arrowman may receive this award
 - d. Awards will be presented as pins, similar to the eagle palm system in progression; the following was decided via poll of the Lodge:
 - i. A Bronze fleur-de-lis pin will be presented at the Winter Banquet of any given for attendance at all five functions in the same year
 - ii. A gold device will be presented for two years of perfect attendance (years need not be consecutive)
 - iii. A silver device will be presented for three years (years need not be consecutive)
 - iv. Years before 2016 will not be considered
 - v. The Lodge Historian and the Membership Committee shall be responsible for tracking Function attendance
 2. The Iron Furnace Award for Exemplary Service
 - a. To be awarded to a youth
 - b. See Appendix G for requirements and for the nomination form
 - c. The award will be given for service and leadership provided in a given year
 - d. The recipient will be selected by a committee



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- i. Committee members will be composed of youth members representing all current Chapters selected by the Lodge Advisor in concert with the Service Committee Advisor; this will preserve the secrecy of the recipient of the award until its presentation at the Winter Banquet of the same year

D. By-Laws Amendment

1. A proposed, updated version of the By-Laws will be presented at the April LEC Meeting for approval by the ad-hoc By-Laws Committee

E. National Dues Increase

1. National Dues, paid to the Lodge in annual dues and forwarded to the National Order of the Arrow, will increase for \$2 to \$5 in 2017; this means that Tutelo Lodge's annual dues must increase to preserve the balance of the budget

F. Replacement of the Lodge Secretary

1. As of March 12, the Lodge Secretary had missed 30% of Tutelo Lodge LEC Meetings; this is grounds for replacement
2. Troy Chaconas was elected to serve in this role for the remainder of 2016 by acclamation

G. Delay of April Lodge Meeting Start Time

1. To maximize available work time and to reduce tardiness, the April LEC Meeting start time was delayed to April 9, 2016 at 4:30 PM

VIII. Reminders

A. Register for Conclave 2016

1. Conclave is April 29, 2016 through May 1, 2016
2. Late fees will increase the price in relation to the delay in registering
 - i. The Tutelo Lodge goal for 2016 is to have 300 Arrowmen in attendance
 - ii. If 225 register before March 18, Carter S. Elliott IV will be dunked in a dunking booth repeatedly

A. Conclave Work Days

1. 8:00 AM-3:30 PM on 3/19, 4/2, and 4/16; these opportunities will be used to prepare Camp Powhatan for the 2016 Conclave

B. 2016 Tutelo Lodge annual dues are now past due

1. Pay online or via mail to remain an active member of the Lodge

C. April LEC Meeting

1. March 9, 2016, at 4:30 PM at the Camp Powhatan Dining Hall

D. Chapter Goals

1. Chapter goals, financial plans, communication plans, and attendance goals are due by 11:59 on March 12, 2016

IX. Minutes

A. Lodge Staff Advisor-Ken Lyons-Delinquent Arrowmen should pay dues as soon as possible

1. Arrowmen are encouraged to sign up for Conclave sports teams and to encourage others to attend



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- B. Lodge Advisor-Kevin Reedy-Tutelo Lodge is halfway through its preparation for Conclave 2016
 - 1. Arrowmen are encouraged to spread the word to their friends, chapters, and units about this upcoming event and its magnitude
- C. Lodge Chief-Carter Elliott-Arrowmen are thanked for providing service and are encouraged to step up and serve their brothers as leaders in the days to come



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Appendix A: Motions passed

- I. Motion for the approval of the consent agenda and January LEC Meeting minutes
 - A. Moved be Eric Reynolds
 - B. Motion carried
- II. Motion for the approval of the Lodge Participation Award (see Appendix E)
 - A. Moved by Riley Millward
 - B. Motion carried
- III. Motion for the approval of the Iron Furnace Award for Exemplary Service (see Appendix F)
 - A. Moved by Edward Blount
 - B. Motion carried
- IV. Motion for the opening of the floor for nominations for replacements to the position of Tutelo Lodge Secretary
 - A. Moved by Brent Reutter
 - B. Motion carried
- V. Motion for the closing of the floor for nominations for replacements to the position of Tutelo Lodge Secretary
 - A. Moved by Brent Reutter
 - B. Motion carried
- VI. Motion for the delaying of the start of the 2016 April LEC Meeting by one hour, April 9 at 4:30
 - A. Moved by Jason Ushery
 - B. Motion carried
- VII. Motion for the approval of the Koo Koo Ku Hoo fundraiser, which will only use Koo Koo Ku Hoo insignia, via Fan Cloth
 - A. Moved by Tom Baker
 - B. Motion carried



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Appendix B: Chapter Reports

In order of presentation:

Koo Koo Ku Hoo:

The Koo Koo Ku Hoo Chapter is having a great year, and is making a difference in the Piedmont District. The Chapter provided a color guard at the annual Piedmont District Merit Badge College. We also have agreed to sponsor the 2016 Fall Camporee, and are pursuing the theme “Rendezvous.” We are also performing service in the community. A number of Arrowmen are providing service this evening at the annual Horizon’s Got Talent event, sponsored by Horizon Behavioral Health Services, in Lynchburg. We have additionally assisted with an Appomattox Tornado relief effort.

The Chapter has started the Unit Elections and Camp Promotions process. Two troops in the Piedmont District registered for Summer Camp here on the Blue Ridge Scout Reservation, after receiving encouragement from the Chapter to do so. We have several other elections scheduled for the upcoming month and hope to see the Order of the Arrow grow and prosper as new members are elected and inducted.

Yours in Brotherhood,

Tom Baker
Koo Koo Ku Hoo Chapter
Chapter Chief

Dennis Ratliff
Koo Koo Ku Hoo Chapter
Chapter Chief

Wil-Kip-Jo:



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Wil-Kip-Jo has 6 youth and like 9 adults here today. We've been working alongside Moneton at the amphitheater. We have been taken apart all of the old benches and have started replacing them. Wil-Kip-Jo will be meeting this Monday and discussing usual business. I look forward to seeing you all next time.

Jacob Roberts
Wil Kip Jo Chapter Chief

Moneton:

Moneton Chapter is doing very well. Currently, our ceremonies team is preparing for functions and Conclave. Our Chapter is working on the amphitheater to get it prepared for conclave, along with Wil-Kip-Jo. We have performed three Webelos Crossover Ceremonies and have many more scheduled. Today, we have 13 brothers present and are looking to raise the number. We hope to see all of you at future workdays and at Conclave. Our next chapter meeting will be on April 12th at 7:00 at CUMC.

Cannon Knapp
Robert W. Burleson

Lappilennin:

Since the last lodge meeting, Lappilennin decided the menu for our lunch on the March 19th Conclave Workday. Our Chapter t-shirts have been delivered and we have contacted 19 out of 20 units about elections. Over half of the units contacted have responded and we are setting up dates. We are currently still working on getting a Ceremonies Team together for a Call-Out at our spring camporee. Our next Chapter Meeting will be on March 19th, at Camp Powhatan, at 2:30pm.

Troy Chaconas

No report given by Tuscarora or Mingo this month.



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Appendix C: Committee Report

In order of presentation:

Membership:

We have 318 dues paid, out of 787. We are looking forward to the coming Functions. If you haven't paid your dues, please do so.

Neal Meissner
Membership Committee Chariman 2016

Ceremonies:

Ceremonies is looking forward to the Ceremonies Weekend at Bayport on April 15-17. We are also looking forward to Conclave and hope to see you there.

Warren Crandall

Conclave 2016:

The Conclave Committee is on track to hosting the greatest Conclave in the history of SR-7A. However, we need your help; bring a fellow brother with you to a future work day. As always, we hope you will join the rest of your Brothers for a great Conclave.

Warren Crandall

Winter Banquet:

Good afternoon, Brothers,

I am glad to announce that I have taken many pictures this weekend. It is not too late to join the Winter Banquet Committee, all that is needed are Arrowmen to take pictures. If you are interested, come talk to me after the meeting.

History:



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The History Committee is holding a Camp Monacan reunion at Camp Monacan. It is on April 3rd, and we encourage all who attend Camp Monacan to please come out. Contact me or see me after the meeting for more information.

Gabe Plichta

Elangomat:

The Elangomat Committee has been hard at work preparing for the upcoming Function. We have our budget request turned in. I need all Chapter Chiefs to get me a list of people from their Chapter that plan on being an Elangomat.

Logan Blevins

Service:

The Service Committee would like all Chapters to inform us when you participate in service, the number of hours served, and all those who helped out. Also, if you do not have a service committee in your Chapter, please consider forming one, as it would be helpful to have a youth liaison in the Chapter. If you have any questions, please email me.

Eric Reynolds

Activities:

The Activities Committee has elected a new vice chair, Ethan Carrol. We are also getting ready for the next functions. If anyone is interested in joining Activities, please see me after the meeting.

Hunter Jobe

No reports given by Dance and Drum, Publications, Trading Post, Vigil Selections, Inductions, Powhatan Chief of Camp, Ottari Chief of Camp, Arrowmen Activations, or Dining Services this month.



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Appendix D: Treasurer's Report

Brothers,

The Lodge savings account currently has \$17,576.73. This money is primarily being used to finance the pre-Conclave improvements of the Brotherhood Ring and the Amphitheater at Camp Powhatan and other on other Conclave 2016 service projects. Committee Chairs and Advisors, Budget Request Forms are past due; if you will need any financial resources in 2016, or if anything changes that was submitted on a budget request form, please let me know immediately at tmbaker218@gmail.com. The 2016 Committee Budget will be presented for approval later today, following its review and discussion. The Conclave account currently holds -\$28.19; this will turn into a net gain once the patches that have been recently purchased begin to be sold.

Chapter balances are currently as follows:

Moneton: \$149.79
Lappilennin: \$675.35
Wil-Kip-Jo: \$343.72
Koo Koo Ku Hoo: \$536.95
Tuscarora: \$1,092.77
Mingo: \$319.26

Yours in Brotherhood,

Tom Baker
Tutelo Lodge 161
Lodge Treasurer



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Appendix E: Approved 2016 Committee Budget

Tutelo Lodge 161 Approve Committee Budget for 2016

Committee	Description	Amount
Activities	Fall Fellowship activities	\$300.00
Ceremonies	\$325 for kerosene, \$450 for fire pots	\$775.00
Trading Post	Storage containers and displays	\$100.00
History	Artifacts, hard drives, and history book continuation	\$350.00
Inductions	Sign for locating Ordeal Clans	\$50.00
Arrowmen	\$150 for necklace lace, \$25 for beads	\$175.00
Activations		
Elangomat	<i>Spirit of the Arrow</i> booklets	\$75.00
Vigil Selections	\$300 for awards, \$250 for food, \$125 for Vigil Dedication	\$675.00
Total:		\$2,500.00
Remaining funds for discretionary use:		\$100.00

Note. The Winter Banquet, Membership, and Conclave 2016 Committees draw funds from the Lodge savings account. The trading Post purchases merchandise to sell similarly.

Appendix F: Tutelo Lodge 161 Participation Award

Overview:

The participation award was created in order to encourage both youth and adult Tutelo members to attend the functions. The award being solely participation-based only has two requirements and can be earned by anyone in the lodge. The award presented will be a bronze, gold, or silver fleur-de-lis that can be pinned over the current lodge flap; the device presented will progress, respective to the order above, for each year of successful application. The award may only be earned three times, but these years need not be consecutive.

Requirements:

The recipient of the award must:

- Attend all five functions: Spring Ordeal, Summer Ordeal, Fall Ordeal, Fall Fellowship, and the Winter Banquet. (Attending a function is defined as checking in at the membership table during a function before noon on Saturday).
- Exemplify true leadership and service to others through participation at the five lodge functions.
- Fill out the application attached to this form.

Tutelo Lodge 161
Participation Award

Name: _____

Chapter: _____

Honor Level: (circle one) Ordeal Brotherhood Vigil

Place your initials and the initials of any other Tutelo Lodge 161 Arrowman initials beside of the functions you attended.

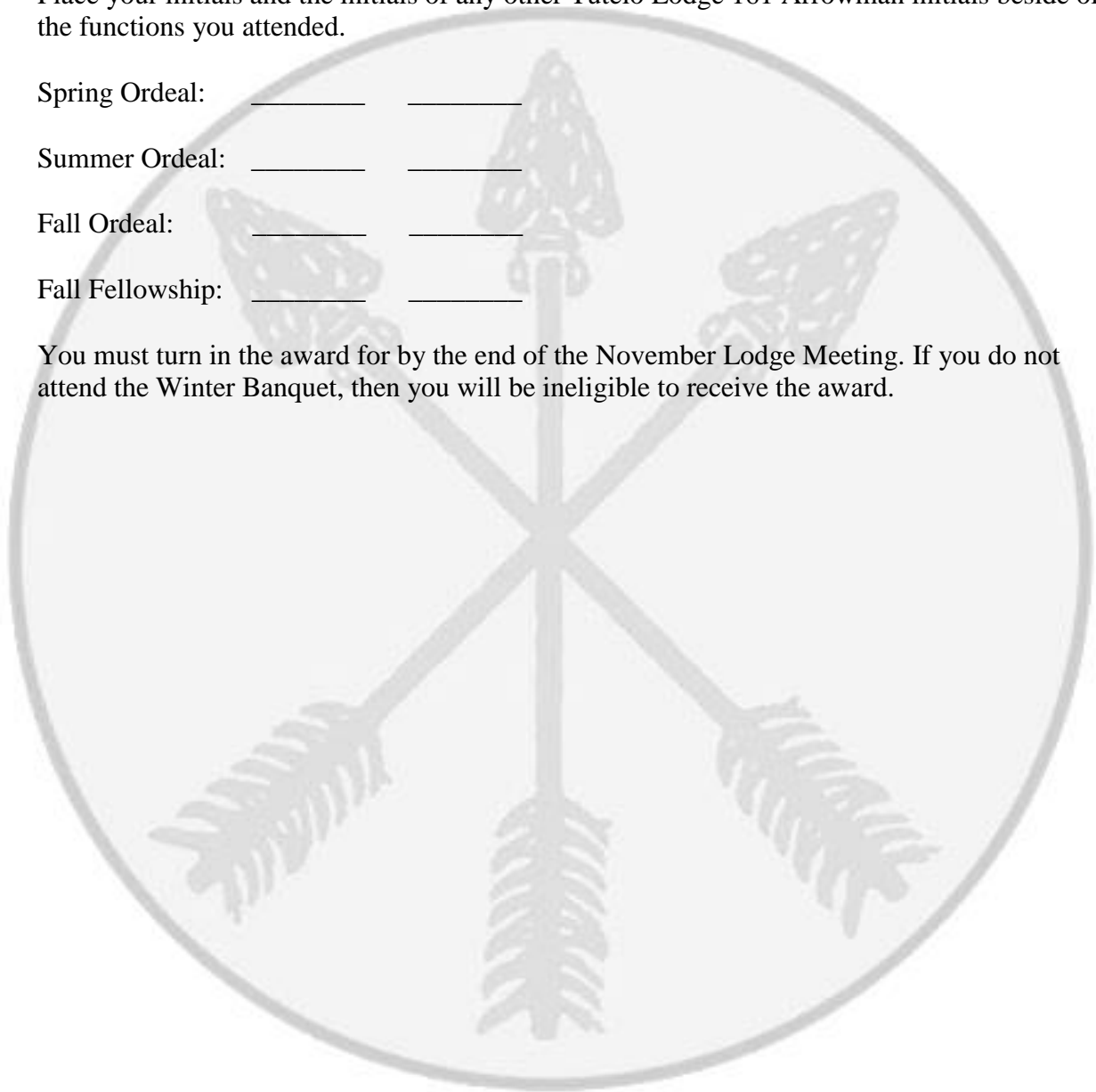
Spring Ordeal: _____ _____

Summer Ordeal: _____ _____

Fall Ordeal: _____ _____

Fall Fellowship: _____ _____

You must turn in the award for by the end of the November Lodge Meeting. If you do not attend the Winter Banquet, then you will be ineligible to receive the award.



Appendix G: The Iron Furnace Exemplary Service Award

Overview:

The Iron Furnace Service Award is an award created to recognize the service of the youth in Tutelo Lodge. In the spirit of the Iron Furnace, an arrowman must have kept the fire burning within him for a year and must have given exemplary service through leadership. The award will be given to one youth per year and there is no membership tenure restriction. A youth may be nominated with a nomination form from any member of the lodge, youth or adult. The recipient of the award will be chosen by a committee of representatives from each chapter chosen by the Service Committee Adviser and Lodge Adviser at the Fall Fellowship; the recipient will be recognized at the Winter Banquet.

Requirements:

The recipient of the award must:

- Be a member of the lodge in good standing.
- Have the current year's dues paid.
- Exemplify true leadership and service to the lodge.
- Cheerfully give service to the lodge.
- Serve as a true brother to other members of the lodge.
- Serve as a role model to the youth of the lodge.
- Attend at least three of the first five functions. (Conclave, Spring Ordeal, Summer Ordeal, Fall Ordeal, Fall Fellowship.)

The Iron Furnace Exemplary Service Award Nomination Form

Nominee's Name: _____

Nominee's Chapter: _____

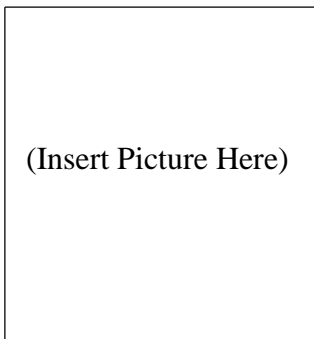
Nominator's Honor Level: (Circle one) Ordeal Brotherhood Vigil

Nomination's Name: _____ Age: _____

Nomination's Chapter: _____

Nominations Honor Level: (Circle one) Ordeal Brotherhood Vigil

Picture of the nomination:



Positions the nomination has held on the lodge level:

Your relationship to the nomination:

Why does the nomination deserve to receive this award? (If more room is needed feel free to use the back of the page)
